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Washington, D. C. 20505

Executive Registry
85- <u>3954</u>

18 OCT 1985

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Dear [Redacted]

Thank you for your participation in the Secretarial/Clerical Management Advisory Group and particularly for the extra time and effort you contributed over the past year as chairman. I understand that the success of the first Secretary of the Year awards was largely due to your dedication and organizational talents.

The Director and I hope you will remember your time on the MAG as having been an opportunity to learn as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials. Your work on the awards program is proof that MAGs can make a difference in contributing new ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

Sincerely,

/s/ William J. Casey

John N. McMahon  
Deputy Director of Central Intelligence

cc: DDI  
O/Personnel

SUBJECT: Secretarial/Clerical Management Advisory Group

Distribution:

- Original - Addressee
- 1 - [Redacted]
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(11 October 1985)



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